

Kennett Square Preschool Cooperative

Application for Enrollment 2023-2024 School Year

New	Ck #
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PO Box 93 Kennett Square, PA
19348
info@kennettsquarepreschool.com

Important Information

Ages
Kennett Preschool offers classes for 3, 4, & 5 year olds.

Enrollment Process
Returning families may submit their application for enrollment, along with the **\$75 non-refundable** application fee during the first 3 full weeks of January. A lottery will be held for any classes that have more applicants than space available. Parents should indicate their **1st, 2nd & 3rd choices** so that they have a greater opportunity for enrollment. Families will be notified of their child's placement during the last week of January and first week of February.

****Enrollment for new families begins the first school day in February.**

Class Sizes
3 year olds 8 children
4 year olds 8-13 children
5 year olds 10-13 children

Key Dates
January 24, 2023:
Last day for current/alumni families to submit completed application and **non-refundable \$75 fee.**

Last Week of January:
Current and alumni students will get class assignment notifications.

Beginning February 1st:
Open enrollment begins for **new families. \$75 non-refundable fee**

March 13: Upon acceptance, September tuition is due. Tuition is **only refundable upon KSPC's ability to fill the opening.**

Paid in Full Discount: receive a 2% discount when tuition is paid in full by Sept. 30th (**cash or check only- discount does not apply to credit card payments**) **Discount applies to Oct- May tuition. Sept. is paid in full.**

Applicant Information

If you would like to enroll more than one child, please complete a **separate** application form for each child and then staple all forms together. If your forms are drawn in the lottery, all of your children will be selected.

Child's Name _____

Date of Birth _____ Nickname _____ Gender: M / F

Address _____

City _____ State _____ Zip _____

Primary Phone Number _____

Primary Email _____

Parent Name(s) _____

Occupation(s) _____

Address (if different from child) _____

City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

Cell _____ Email Address _____

Do you give KSPC permission to use your child/s photo on the website (no names will be included) ___ Yes ___ No

Previous school attended _____

Siblings:

Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Program Preferences

Please indicate 1st, 2nd, & 3rd choices. If you'd like to be added to the waiting list for any of the below classes in the event that you do not receive your first choice, write **"waitlist"** next to the desired class.

___ 3-Year-Old Program M/W/F 9:00 – 11:30 a.m. 3 days/wk \$280/mo
 ___ 3-Year-Old Program M/W/F 12:30 - 3:00 p.m. 3 days/wk \$280/mo
 ___ 3-Year-Old Program T/TH 9:00 – 11:30 a.m. 2 days/wk \$200/mo
***Child must turn 3 by January 1, 2024 and be toilet trained by September 1, 2023**

___ 4-Year-Old Program M/W/F 9:00 – 11:30 a.m. 3 days/wk \$280/mo
 ___ 4-Year-Old Program M/W/F 12:30 – 3:00 p.m 3 days/wk \$280/mo
 ___ 4-Year-Old Program T/TH 9:00 - 11:30 a.m. 2 days/wk \$200/mo
***Child must turn 4 by January 1, 2024**

***A five day program can be achieved by registering for MWF am and TTHam. Please clearly indicate on the application.**

___ 5- Year Old Program M-F 9:00 – 11:30 a.m. 5 days/wk \$480/mo
***Child must turn 5 by January 1, 2024**

Signature of Parent or Guardian _____ Date _____

Notice of Nondiscriminatory Policy As To Students- The Kennett Square Preschool Cooperative admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of it's educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

KENNETT SQUARE PRESCHOOL COOPERATIVE
P.O. BOX 93
KENNETT SQUARE, PA 19348

MEDICAL FORM

The following information will be kept confidential. This form must be returned before the beginning of school to the above address.

Child's name: _____

Condition of general health: _____

We are a peanut and tree nut safe, and allergy aware preschool. Please list any allergies your child has, and the course of treatment needed:

Please note: Any life saving medications that must be given at school need to have a note signed by a physician and a KSPC Medical Action Plan.

Does your child have any medical situations that the teacher should be aware of?

Is your child currently receiving any special services, such as learning support, physical therapy, speech etc.? If so, please indicate and provide **all paperwork** that will assist our teachers in making your child successful.

*****PLEASE ATTACH YOUR CHILD'S MOST RECENT IMMUNIZATION RECORD. THIS IS REQUIRED FOR ENROLLMENT AT KSPC**

KENNETT SQUARE PRESCHOOL COOPERATIVE

P.O. BOX 93

KENNETT SQUARE, PA 19348

EMERGENCY INFORMATION

Child's name: _____ Date: _____

Medical Insurance held: _____

Insured's Name _____

Policy Number _____

Physician's name & phone number: _____

Hospital preference: _____

PARENTAL CONSENT

I give my consent to Kennett Square Preschool Cooperative to:

*Administer first aid procedures in the case of a minor accident/incident **(yes) (no)**

*Notify & release of my child to the individuals noted below in event of a minor accident/incident **(yes) (no)**

NOTE: We WILL call 911 in the event of a major medical emergency.

Person(s) to Notify in an Emergency **if parent(s) cannot be reached:**

*****Please note that the person listed must be within a 10-15 minute radius of KSPC.***

Please provide 2 names, the best available phone numbers and the relationship to the child.

1. Name _____ Relationship _____

Phone Number _____

2. Name _____ Relationship _____

Phone Number _____

I have read and understand the Kennett Square Preschool Cooperative Medical Form information

Parent Signature _____

Parent Name: _____ Email Address: _____

Volunteer Committees Signup

Listed below are committees and volunteer positions that keep our school events running - let us know how you and your family would prefer to be involved! **You indicate 3 options that could work with your family and schedule, and we will select one of those for you to help with for the year.** If you need more information about a committee or need to change during the year (life happens!), please reach out.

KSPC Board Member

- Treasurer*

Halloween Family Event : first week in October

- Committee Chair: Coordinates event Summer–October*
- Support: Summer planning, organize raffle baskets/silent auction, games, setup and cleanup event*
- Fundraising team*
- Refreshments team*

Valentine’s Day Dance

- Committee Chair: Coordinates event December through February*
- Support: Decorate and cleanup event, organize activities, games*
- Fundraising team*
- Refreshments team*

Children’s Clothing and Toy Consignment Sale : Spring

- Committee Chair: Coordinates event March–April*
- Support: Setup and cleanup event, working shifts at the sale*

Handy Parents

- Committee Chair: Organizes playground cleanup in late August, communicates needs to support team throughout year*
- Support: Help maintain the playground, garden, bikes, furniture and toys as needed.*

Newsletter

- Organize articles and images provided 3-4x per year.*

Outreach Team

- Committee Chair: Coordinates several outreach projects throughout the year.*
- Support: Help with collections and distributing collections to designated organizations.*

I’m flexible!

- Add me to any committee that needs help

**We are a cooperative preschool and our events cannot run without parent volunteers!
Thank you for being an active member of our community!**

Preschool Enrichment Programs For 4 and 5 Year Olds

Looking for a way to extend your child's school day? Read about our enrichment classes below!

Children enrolled in our 4 or 5 year old programs are invited to attend our preschool enrichment classes offered on Tuesday or Wednesday afternoons from 11:30-3:00.

*The class may have up to 13 children with 1 teacher and a teacher's aide.

*The enrichment teacher is a certified teacher who is different from your child's classroom teacher.

*This class will run on the same day every week for the year. Parents will add this to their existing monthly tuition or they can pay in full for the year.

*Children do not need to be in a morning class to attend enrichment classes. If they are in a morning class, a staff member will escort them to the enrichment class at 11:30. If a child is not in a morning class, they will arrive to school at 11:30. A parent or caregiver will escort the child to the designated enrichment classroom.

*Children will pack a healthy, peanut and tree nut free lunch for this class.

*During this class children will eat their lunch and then have the opportunity to participate in meaningful, structured learning activities which are balanced with plenty of opportunity for free choices, socializing, and play. Children will be participating in lessons which are designed around a theme and/or a piece of children's literature or particular author. In addition, we will spend ample time outside every day (weather permitting) engaged in physical play.

*The cost of this class is \$105 a month. This is in addition to the cost of the child's preschool class tuition. It may be included in the monthly tuition payment, or it may be paid in full for the year.

Please fill out the information below and return this with your application. You will be notified of your placement status at the time you are notified about your child's classroom assignment for the upcoming school year.

Child's name: _____

*****Please indicate your 1st and 2nd choices.***

_____ ***Tuesday PM 4/5 Year Old Enrichment Class.***

_____ ***Wednesday PM 4/5 Year Old Enrichment Class.***